

## Train the Trainer (TTT) Information

**Instructor Prerequisites:** To be considered for the e-Hazard Train the Trainer program, prospective instructors should meet the following qualifications:

- **Strong Electrical Background:** Practical, hands-on experience in workplace electrical safety. Instructors should be able to share real-world stories and lessons learned to enrich the learning experience.
- **NFPA 70E & OSHA Knowledge:** A solid understanding of the standard is required. Typically, qualified electricians or electrical engineers meet this criterion. Clear understanding of applicable OSHA regulations related to electrical safety.
- **Proficiency in Meter Use:** Since improper meter use is a frequent cause of arc flash incidents, trainers must understand meter types and their safe application.
- **Commitment to Teaching:** Instructors should have both willingness and the ability to teach peers effectively. Employers are encouraged to discuss the additional responsibilities of this role in advance to ensure employee support and buy-in before enrolling in a Train the Trainer course.

**Pre-Course Requirements:** To ensure a smooth training experience, the following items must be completed **at least three (3) weeks prior to class**:

- **Homework Assignment:** Participants will receive general and/or specific pre-course homework.
- **Email Address:** A valid email address is required for homework distribution and trainer portal access.
- **Class Roster:** A complete roster with participant names and email addresses is required a minimum of three weeks before class.
- **Roster Changes:** Please minimize changes to the roster within one week of the class to avoid reduced preparation time for participants.
- **Signed License Agreement:** Required prior to participation.
- **Payment or Purchase Order:** Payment must be received before the start of class, or a valid PO must be on file to reserve a seat. (Note: Seats are limited, and waitlists are common.)

**Post-Course Benefits & Requirements:** Upon successful completion of the Train the Trainer program:

- Your company will be eligible to purchase LV Student Manuals at a 10% discount.
- e-Hazard will provide the NFPA 70E Standard at the same current rate.
- License Requirement: Graduates must use official e-Hazard student manuals for each student they train, in accordance with the Train the Trainer license agreement.